



PROPERTY MANAGEMENT, INC. • 91 Clinton Road • Suite 1E • Fairfield, NJ 07004 • 973-228-5477  
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January 4, 2010

Unit Owner  
Glenmont Commons Homeowner's Association  
Morris Plains, NJ 07950

Re: 1/1/10 Maintenance Payment Options Reminder

Dear Unit Owners,

You received a letter from us dated December 17, 2009 regarding payment of your monthly Association maintenance fees. To clear up any confusion you might have after reading this letter, we are sending this reminder notice clarifying what you need to do beginning with your payment due January 1<sup>st</sup>.

- The new payment options are mandatory to be utilized beginning 1/1/10
- We have changed our operating account bank, effective immediately
- The reason for the change is because of unnecessary banking fees, and to give you more free, convenient options and freedom to choose your method of payment
- The new banking payment options include a new feature that did not exist before—the credit card payment option, although there is a fee associated with its use

If you have misplaced your payment options and instruction letter, you can download it from our website at [www.glenmontcommons.org](http://www.glenmontcommons.org) listed under news items.

If you have any further questions or concerns regarding the above information or help with making your payments, please feel free to contact our Accounting Director, Zina Timoney, at [ZinaT@cedarcrestpropertymanagement.com](mailto:ZinaT@cedarcrestpropertymanagement.com), or in the office at extension 14.

Best regards & Happy New Year!

Cedarcrest Property Management

Cc: Board of Directors

